YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**Shri Vasantrao Naik Arts and Amarsingh Naik Commerce College, Mangrulpir Dist. Washim**
• Name of the Head of the institution	**Dr. L. K. Karangale**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**07253261222**
• Mobile No:	**9552546821**
• Registered e-mail	**vnancollegemangrulpir@gmail.com**
• Alternate e-mail	**laxmikanthurne@gmail.com**
• Address	**Near Bus Stand, Washim – Karanja Road, Mangrulpir**
• City/Town	**Mangrulpir Dist. Washim**
• State/UT	**Maharashtra**
• Pin Code	**444403**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Sant Gadge Baba Amravati University, Amravati**
• Name of the IQAC Coordinator	**Dr. L. S. Hurne**

• Phone No.	07253260432
• Alternate phone No.	07253261222
• Mobile	9822947761
• IQAC e-mail address	laxmikanthurne@gmail.com
• Alternate e-mail address	iqacvnanc@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2021	31/03/2021	30/03/2026

6.Date of Establishment of IQAC	01/07/2014

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	No File Uploaded
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organized Online Workshop on NAAC Assessment & Accreditation Process in Collaboration with RUSA, Maharashtra

2. NAAC Peer Team Visit completed on Dt. 16 & 17 March 2021

3. Various teaching departments organized online webinars in the month of July 2020 in association with IQAC

4. Submitted Academic & Administrative Audit proposal to Sant Gadge Baba Amravati University.	

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To organize a workshop on NAAC A & A Process.	1. Organized the workshop on Dt 26.06.2020 in collaboration with RUSA, Maharashtra
2. To implement Online admission process for academic year 2020-21	2. Online admissions were completed successfully with the help of It's Masters Software Co. Nagpur

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	13/03/2021

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	33

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	531

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	436

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	123

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	10

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	13

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	07
4.2 Total expenditure excluding salary during the year (INR in lakhs)	6799349.62
4.3 Total number of computers on campus for academic purposes	34

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College offers B.A. and B.Com. Degree Programmes. The curriculum of B.A. and B.Co
was revised with the implementation of semester patterns in 2017-18, 2018-19, and 201

The college strictly follows the curriculum and exam pattern framed by the university

The teachers prepare a teaching plan for every academic session and get it approved b
Principal. The teaching plan consists of workload, individual timetable. The Principa
monitors the daily diary and observes whether the teacher is performing duties as per
academic calendar and teaching plan.

The Principal conducts a meeting before the commencement of every academic year. The
College informs the students about the commencement of the academic sessions by way o
notice. For each class, the class teacher is assigned. The timetables are prepared an
communicated to the students by way of notice. The teachers prepare annual teaching p
for the courses allocated to them. The teachers prepare and give teaching material, a
question bank, etc. to students for practice.

The college uses the traditional chalk & talk method as well as innovative, interacti
and ICT-enabled teaching-learning process to make education understandable.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluati

1. Academic calendar of the institution is prepared in line with the academic calenda
the affiliating university.

2. Online teaching-learning process has been adopted throughout the year as per direc
of the affiliating university.

3. Home Assignment based assessment, online tests were conducted for internal evaluat

The college adheres to academic calendar provided by the University for Conduction of
continuous internal evaluation system.

The academic calendar includes the dates of commencement and completion of syllabus,
schedules of internal exams etc. It specifies the dates of term end examination. Tent
dates of practical exams and viva-voce and theory examinations are also given in acad
calendar. The time tables are prepared and implemented accordingly. The teachers prep
teaching plans according to the academic calendar and guidelines of the University.

The schedule of external examination is fixed by the University and the same is displ
on notice board for students. In case of any change in the University schedule, some
changes are required to be made in internal evaluation as well. These changes are
communicated to the students well in advance. However, all efforts are made by the
Institute to adhere to the academic calendar for CIE.

1. Preparatory Exams are conducted every year before university exams.
2. Every teacher conducts regular class tests with mcqs on the related topic.
3. Online tests are conducted by teachers with the use of Google forms

After assessment of answer scripts are distributed among the students. Their doubts a
also cleared with advice about writing correct & apt answers.

The regular monitoring is done by the Governing Council. The Principal conducts curri
and extra-curricular review meetings on regular basis to check the implementation and
progress of all the activities in the academic calendar. Based on these review meetin
some changes in schedules of activities are made if required. Further, extra lectures
scheduled to complete the syllabus before university examination.

Along with continuous internal evaluation, academic Planning contains information
regarding the following activities.

a) Working period:

The academic calendar indicates the annual working period of the teachers which inclu
working days, teaching days, admission period, examination and valuation period as pe
university and UGC guidelines. The total working days, as provided by the university
around 240 days and out-of-them 180 days are reserved for teaching work and remaining
are used for co-curricular and extra-curricular activities. Working days are strictly
followed as per university guidelines.

b) Curriculum activities:

The academic diary includes the complete teaching learning process. It also contains
teaching plan and execution of activities.

c) Co-curriculum activities:

The Various tests like unit test, common test, Term test, practical examination, Viva
exam, assignment project, seminar, group discussion to be conducted by the teachers,
indicated in the academic calendar as well as it indicates the specific period for st
tour to be arranged in the session.

d) Extra-curricular activities:

The academic calendar gives particular period to conduct extracurricular and social
activity such as: Celebration of birth and date anniversaries of the national icons.
Celebration of various national and international days. Tree plantation to keep campu
areas green and to make the students aware about various environment related issues,
donation camp and various other social activities to be conducted by NSS at the colle
and NSS adopted village.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Docume
Details of participation of teachers in various bodies/activities provided as a response to the metric	View

Any additional information	View

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	**View Fil**
Minutes of relevant Academic Council/ BOS meetings	**View Fil**
Institutional data in prescribed format (Data Template)	**View Fil**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As p Data Template)

0

File Description	Documents
Any additional information	**No File Uploa**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploa**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uplo**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environme Sustainability into the Curriculum

1. Cleanliness Fortnight has been celebrated during Dt. 1.08.2020 to Dt. 15.05.2020 w slogan, ' Gandagi Mukt Mera Gaon Abhiyan' under the banner of NSS.

2. Blood donation by the people was seen to be decreased during the Covid-19 period. promote blood donation, the NSS department made publicity through banners & flex in Mangrulpir town and NSS adopted village Icha Nagi. the banners were placed at Birbalm Chown, Bus Stand, Akola Chowk, Rural Hospital, and at the adopted village. Dt. 20.12.

3. Masks were made by NSS volunteers and distributed among people during the first an second waves of Covid-19 in Mangrulpir town.

4. NSS Volunteer helped people during Covid-19 lockdown for maintaining social distan sanitizer distrubution etc.

5. NSS Volunteer master Karan Shejav made available water and food facility to birds vaious trees, under the guidance of NSS Programme officer Prof. P. R. Tayade.

6. NSS Volunteers worked for Vaccination awarenss among the people in the month of Ma
2021.

File Description	Documer
Any additional information	**No** **Uplo**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No** **Uplo**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship duri year

0

File Description	Documents
Any additional information	**No Fil** **Upload**
Programme / Curriculum/ Syllabus of the courses	**No Fil** **Upload**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No Fil** **Upload**
MoU's with relevant organizations for these courses, if any	**No Fil** **Upload**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**View F**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No Fil** **Upload**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View F**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documer
URL for stakeholder feedback report	**No F** **Uplo**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No F** **Uplo**
Any additional information(Upload)	**No F** **Uplo**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and act has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

531

2.1.1.1 - Number of sanctioned seats during the year

820

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

513

File Description	Documents
Any additional information	**View Fi**
Number of seats filled against seats reserved (Data Template)	**View Fi**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the commencement of classes, all teachers are asked to identify slow and advanc
learners through conducting class tests based on their previous knowledge of subjects

After knowing slow and advanced learners, the teachers prepare a separate list of slo
advanced learners and conduct extra lectures for weaker students. The teachers observ
that whether the student is easily understanding the lesson. If they fail to understa
the topic or teaching of a teacher, the same is having been explained again in an eas
way. This is the informal way to complete the teaching-learning process and it is als
convenient for both teacher and students.

Advanced learners are encouraged to ask their concerns freely and frequently with the
teachers, in a formal way. Students are encouraged to refer to advanced textbooks,
journals, and for their advanced studies.

Home assignments and projects are taken prepared by the Students.

They are also encouraged to apply for different competitive examinations.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
531	11

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving method are used for enhancing learning experiences

The institution ensures the use of student-centric methodology such as experiential, Participative learning, and problem-solving methodologies in the teaching-learning process.

1) Experiential Learning: while celebrating Self-Discipline Day an opportunity is pro to all students to play a role as a teacher and have the experience to teach in the classroom. Students are also continuously encouraged to organize programs at the departmental level. This helps the student to improve their knowledge, presentation skills, and personality development.

2) Participative Learning: College uses Participative Learning to encourage students actively involve themselves in the learning process. The college methods for particip learning like – Group Discussions, Small Group Exercises, Assignments, Elocution, Qui Case Study, projects, etc.

3) Problem-Solving Methodologies: To improve critical thinking, creativity, and probl solving skills among students Case Studies are provided and asked to prepare project reports. B.Com. III year students undertake project work on various issues related to economy, corporate sector

4) Learning through Co-Curricular Activities: The students participate in various co-curricular activities which support the teaching-learning process like Industrial Vis Educational Tours, Workshops, district-level NSS camps, AIVSHKAR Research Festival, e

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 20 words

1. All teachers have used online teaching methods while classes were closed due to lockdown.

2. Educational Videos are also created by teachers.

3. LCD projectors, YouTube videos are also used for the teaching-learning process.

4. PDF notes are delivered to students.

5. Spacious Computer lab with 20 computers is available for B.Com. and B.A. Students.

6. Live share market trading is also shown to students to understand the concept of s markets.

7. Tally Accounting Software is used to teach computerized accounting to B.Com. Stude

8. We have provided 4 classrooms with projectors,

9. For students uses, 4 computers are provided in library.

File Description	Docume
Upload any additional information	**View**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	N

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed acad

year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**View F:**
Circulars pertaining to assigning mentors to mentees	**View F:**
mentor/mentee ratio	**View F:**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Upload**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. durin year

05

File Description	Doc
Any additional information	
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the late completed academic year)

2.4.3.1 - Total experience of full-time teachers

110

File Description	Documents
Any additional information	**No File Upl**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View Fil**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write descrip within 200 words.

In our college, the mechanism of internal assessment is transparent and robust in ter frequency and variety of conducting internal exams, oral exams, viva-voce, project re etc. Our college follows the guidelines of Sant Gadge Baba University, Amravati.

1) Mechanism for Internal Assessment:

- All subject teachers conduct the tests, seminars and viva-voce for internal asses of the students as per university guidelines. Dates for the same are conveyed well advance to all students. After evaluation, the results & marks are communicated t

university in prescribed form (Control Sheet). Record of the tests, seminar proje
reports are maintained with respective teachers.

- Teachers are asked to Conduct Unit test, common test. The performance in the test
transparently assessed by them.
- Group discussion, seminar of projects are conducted regularly in classrooms.
-
- 2) Transparency in Internal Assessment:
- The internal assessment system followed by the college is strictly transparent.
Subject teachers prepare an academic plan which includes an internal evaluation
schedule.

- 3) Robustness in Internal Assessment:

- The internal assessment system of the college is robust. In accordance with it,
correct internal marks are sent to the university after strictly assessing test
papers.

- 4) Variety in Internal Assessment:

- The teachers have a choice to select evaluation components according to their syl
from a wide variety of components like:
- Class Test, Group Discussion, Presentation, Assignment MCQ's Quiz Field Visit Pro
etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination and assessment-related activities are already transparent, time-
bound, and efficient in our institution. If any concern arises about the internal
examination or internal assessment, the same is dealt with immediately under the guid
of the Principal. Generally, no complaints are received about the internal examinatio
from students. All teachers properly communicate schedules of internal assessment to
students well in advance and adequate time is given for raising if any student is
aggrieved with it.

A mechanism is prepared by Sant Gadge Baba Amravati University for any type of grieva
of students about exams results. College helps students for seeking photocopies of an
scripts with reassessment and re-counting of marks.

The college maintains complete transparency in the evaluation and to provide platform
redressal of grievance of students regarding to University examination and internal
evaluation respectively. To address all examination and evaluation related problems,
Institute has appointed College Examination Officer (CEO - Prof. S.G.Dhakulkar) as pe
directives of Sant Gadge Baba Amravati University.

1. Mechanism for Redressal of Grievance regarding External Evaluation by the Univers

1. Before Examination:

Common grievances of students before the examination are late application form filing
non-receipt of admit card (hall-ticket) of examinations or wrong entries in the same.
either case, grievances are communicated to University Examination Section and resolv
the earliest. College Exam Officer helps the student for filing the application form.

1. During Examination:

Internal Examination: During internal Examinations, if any student finds discrepancy
question, e.g. given answer options are not correct, data given in question is
insufficient or options are repeated, out-of syllabus questions students may report i
invalid question. Committee at University takes cognizance and resolves the grievance

Theory Examination: College Instant reports to University Examination Section, if the
are any grievances regarding question papers of any subject. Grievances regarding que
paper include questions asked out of syllabus, typing errors, etc. Sometimes, seat nu
of students are added wrong subject roll lists, so Officer in-charge of examinations,
instantly give them correct question papers. Roll lists are also corrected at the sam
time in consultation with university.

1. After Result Declaration

After result declaration by university, if any student has objection with result, he/
comes to College Exam Co-ordinator for the same. College Exam Co-ordinator addresses
issues. Sending an application to university for photocopy of answer script, revaluat
and recounting of marks etc. options are provided to students to exercise. Assistance
provided to students to make an online application for the photocopy of the assessed
answer-sheets from the University within a particular time frame. After receiving
photocopies, if students are not satisfied about their marks, he/she may apply for
revaluation. The application is forwarded to university for corrective action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offere
institution.

1. Students are made aware of the programme outcomes of the programme on which they h
enrolled. It is also discussed with students that, what type of things they are going
learn during the programme with the help of various courses i.e. subjects.

2. Programme and course outcomes are well stated and displayed on the institutional
website.

3. Teachers are also well aware of the expected outcomes of the programmes and course
They make efforts to achieve outcomes.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has displayed the objectives of the B.Com. and B.A. Courses, syllabus,
Results, etc. on the website with URL http://vnancollege.ac.in/. As well as this
information is communicated to the students and other stakeholders through the notice
board.

At the beginning of the academic year subject teachers convey expected program outcom
program-specific outcomes, and course outcomes of subjects assigned to them and cours
the students. The teachers also discuss course objectives, assessment patterns, and t
marking scheme of university examinations. In the introductory lecture, subject teach
discuss the syllabi and the importance of the learning content of the course. The
Principal in his introductory address makes students aware of the learning outcomes.
Copies of the syllabus are made available in the college library.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

123

File Description	Docu
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**V** **F**
Upload any additional information	**V** **F**
Paste link for the annual report	

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1STxlh7XgW9IAE5gnwc9W3FnDA0dQjJ984Fyz4tqyOlA/edit#res s

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowment institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uplo**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uplo**
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of departments having Research projects funded by government and non government agenci during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agen during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	**No File Uploade**
Supporting document from Funding Agency	**No File Uploade**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**View Fi**
Any additional information	**View Fi**
List of workshops/seminars during last 5 years (Data Template)	**View Fi**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Docume
Any additional information	**View**
List of research papers by title, author, department, name and year of publication (Data Template)	**View**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	**View F**
List books and chapters edited volumes/ books published (Data Template)	**View F**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, fo holistic development, and impact thereof during the year

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1. Blood Donation Camp was organized by the NSS Unit of the College, on Dt. 08.01.202

2. In the Covid-19 pandemic, Masks were made and distributed in society by NSS Volunt

3. Tree Plantation Programme on Dt. 01.07.2020.

4. Gandagi Mukt Mera Gaon Abhiyan in villages under 'Swachata Pandharwada' Campaign.
Cleanliness Drives, Plastic Eradication, Congress Grass Removal etc activities were
undertaken.

5. Jagatik Mahila Din on Dt. 08.03.2021

6. Indian Constitution Day is celebrated to inculcate constitutional values among
students. Dt. 26.11.2020.

7. Blood Donation Awareness campaign organized and banners, posters were pasted at va
places in town.
```

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ govern recognized bodies during the year

0

File Description	Documents
Any additional information	No File Upload
Number of awards for extension activities in last 5 year(Data Template)	**View File**
e-copy of the award letters	**View File**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross, etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those org in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community a Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Docu
Reports of the event organized	V F
Any additional information	V F
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	V F

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with indust community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

155

File Description	Documents
Report of the event	**View Fil**
Any additional information	No File Upl
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View Fil**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploa
Details of linkages with institutions/industries for internship (Data Template)	**View File**
Any additional information	No File Uploa

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corpo houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universitie industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No Fi Uploac

Any additional information	No Fi Uploa
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View F

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

```
Facilities for Teaching Learning Activities:

 1. 6 acres green campus.
 2. Garden with a variety of trees and plants in the surrounding.
 3. 6 classrooms with optimum facilities. Out of the 4 classrooms are fitted with LCD
    projector.
 4. Computer Lab for B.Com. Practical, having 20 computers with LAN connectivity,
    printers.
 5. Principal Chamber with computer & internet connection, telephone facility.
 6. IQAC Cell has computers, LAN facility and LCD| projector.
 7. Separate Common Room & washrooms for girls.
 8. Quarter for Peon-cum-watchman.
 9. Separate washrooms for students and staff members.
10. Fire extinguisher.
11. Clean drinking water facility.
12. Suggestion Box/Complaint Boxes
13. Inverter/UPS facility for office.
14. The library has reference books, encyclopaedia and newspapers with reading rooms
    students and staff.
15. American encyclopaedias are available for students and researchers.
16.  First Aid Facility.
17. An adequate number of PhD theses for the research centre and other facilities suc
    computers, internet, printer, photocopy machine, projector etc.
18. Office automation software for administration and library.
19. Wi-Fi facility in office and library.

Facilities for Extra-Curricular activities:

 1. Separate office for NSS and required equipment.
 2. Separate physical education office with sports grounds.
```

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, centre etc.

```
The college has physical facilities for physical education activities.

 1. Indoor games like chess, carom board, etc. equipment are available for students a
    staff.
 2. College also has playgrounds for volleyball, kho-kho, Kabaddi. The sports materia
    also provided to students.
 3. Long jump pit, single bar, the double bar are also available as the gymnastic
    facilities.
 4. Musical instruments are available for organizing cultural programs.
 5. Adequate open space is available on the campus for cultural activities.
 6. Cultural activities are organized on the first day of every New Year.
```

7. The students participate and perform in various cultural activities like folk son
   group songs, folk dances, skits, mime, one act play, drama, Rangoli, poster
   presentation, and other cultural activities.
8. Students are also encouraged to participate in Youth Festival (Yuva Mahotsav).
9. Incentive marks are given to students who participate in cultural activities.
10. International Yoga Day is also organized every year on 21st June.

The following facilities are available commonly on the college campus.

1. Internal Quality Assurance Cell
2. Grievance Redressal Cell
3. Anti-Sexual Harassment Cell
4. Career Counselling Cell
5. Anti-Ragging Committee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documer
Upload any additional information	View
Paste link for additional information	N:
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.28309

File Description	Documents
Upload any additional information	No File Uplo
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has purchased Integrated Library Management System software named SOUL 2.
software for the management of libraries, which is developed by INFLIBNET.

1. Name of the ILMS Software   :   SOUL 2.0 'Limited Edition'.
2. Nature of Automation   :   Partial Automation for Issue of
   books, Searching books in library.

3. Version   :   SOUL 2.0

4. Date & Year of Automation   :   23.08.2019

                                                        2018-19

5. License No.   :   INF/SOUL 2.0/INV-4322/

```
6. Cost of the software              :          35,400/-
```

```
The college also has subscribed for the N-LIST facility provided by INFLIBNET for the
of April 2020 to March 2021 by making a payment of Rs. 5,900.00.
```

```
The software has an OPAC facility also.
```

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Docume
Upload any additional information	**View**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (IN Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during th (INR in Lakhs)

```
0.22343
```

File Description	Documents
Any additional information	**No Fi Uploac**
Audited statements of accounts	**View F**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View F**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

```
50
```

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

```
Computers:

 1. the college has purchased all computers with LCD monitors to replace old computer
    with CRT monitors. One HP laptop is also purchased for official use.
 2. The college has purchased One (01 SONY make and FOUR (04) Epson make LCD projecto
    2015-16 and in 2019-20 respectively.
 3. All computers in the computer lab are connected through LAN.
```

Software:

1. It has a regular subscription to antivirus software.
2. During Academic Year 2019-20, SOUL 2.0 software and N-LIST facility are also purc[...] for the library.
3. Online admission facility was also introduced in the academic year 2020-21.

Wi-Fi Facility:

1. The college has made available the wi-fi facility with enough speed of 100 Mbps o[...] BSNL Broadband. Wi-Fi hotspots are created at Office, Principal Chamber, IQAC Off[...] Library, etc. places.
2. Wi-Fi routers manufactured by Syrma Technologies, Chennai. These routers have the[...] capability of 12 W/500mA-DC.
3. The college has 02 (Two) internet connections, one having 1 Terabyte Data Plan. Another connection in Library has a 600 GB Data Plan.

CCTV Cameras and TV Unit:

1. The college has CCTV cameras installed on the campus which are connected to MI LE[...] in the cabin of the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ≥ 50MBPS

File Description	Documents
Upload any additional Information	No File Upload[...]
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excl[...] salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support fac[...] excluding salary component during the year (INR in lakhs)

2,51,856

File Description	Documents
Upload any additional information	No Fi[...] Upload[...]
Audited statements of accounts.	View F[...]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View F[...]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support[...]

facilities - laboratory, library, sports complex, computers, classrooms etc.

1. The maintenance and improvement of the college infrastructure are made by the col
   itself. The Principal proposes the infrastructural needs to the concerned authori
   i.e. Management Body. The infrastructural plan is also discussed in the meetings
   the College Development Council.
2. Academic and support facilities are maintained by the management body of the coll
3. Library facilities are maintained by Library Committee. It works for the purchase
   books, preparing rules for use of the library.
4. The upkeep of Sports equipment and playground is the responsibility of the Direct
   Physical Education and sports committee.
5. ICT infrastructure is maintained by the ICT committee.
6. Cleaning of classrooms is taken done from the peons by the Office staff.
7. In case of disposal of any equipment from the department's dead-stock register, t
   concerned head of the department make a list of such equipment after taking permi
   from the college authorities respective equipment is removed from the dead-stock
   register..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the y

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during th

379

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View F
Upload any additional information	No Fi Upload
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View F

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- gove agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / nor government agencies during the year

File Description	Documents
Upload any additional information	No Fi Uploa
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above

File Description	Documents
Link to institutional website	Nil

Any additional information	No File Uploa
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered the institution during the year

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling off the institution during the year

File Description	Documents
Any additional information	**No Fi Uploa**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View F**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No Fi Uploa**
Upload any additional information	**View F**
Details of student grievances including sexual harassment and ragging cases	**No Fi Uploa**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NE SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the y

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/sta national / international level (award for a team event should be counted as one) during the year.

File Description	Docume
e-copies of award letters and certificates	**No Upl**
Any additional information	**No Upl**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes norms)

1. Institution facilitates students representation on IQAC committee, students counci Anit-Ragging Committee, and other administrative committees.

2. Students are also encouraged to participate in co-curricular and extracurricular activities.

3. Study Forums are established to nourish the academic talents of students.

4. Student Council is also established every year as per the guidelines of the affili university.

5. Students are allowed to participate in cultural activities as per their talents.

6. Various types of co-curricular and extra curricular activities are offered to stud

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated d the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated the year

File Description	Docum
Report of the event	**No Upl**
Upload any additional information	**No Upl**

Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is formed but it is not registered.

Alumni Association contributes in the following ways.

1. **Alumni Association will give advice to colleges about various issues regarding th development of the college.**
2. **They will provide guidance in the NSS camp, organizing functions for students.**
3. **They will deliver guest lectures.**
4. **They will provide some financial assistance to poor students.**
5. **To guide students about career aspects and employment.**
6. **To organize cultural and educational events.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- **Educate, encourage, empower the students of this rural area.**
- **Creation and maintenance of the social and human values among Students for Nation Building**

Mission:

- **To boost participative in Education for self – sustenance of students.**
- **To promote National Integration of society**
- **To create an awareness about human rights gender sensitization and environmental issues.**
- **To provide better opportunities in higher education to the students belonging to socio-economically backward and rural area as well.**
- **To provide holistic education and allow each student to realize his/ her complete potential through academic and co-curricular activities.**
- **To create a values_driven society that encompasses Indian democracy.**

Distinctive characteristics of the college:

- **The surroundings of this college are economically, socially, and educationally backward area. The college is the first institution providing qualitative educati for last the last five decades in this area. All the activities carried out by th college, are dedicated to the vision and mission. The vision and mission of the college are inconsistent with the objectives of higher education.**
- **To achieve college mission statements of bringing the deprived class of society o par with their privileged counterparts in concerns with quality and employability**

- college admits them into higher education without stringent their higher percenta
  offering financial assistance & fee concession during admission, who otherwise wo
  have been left out from higher education. The institution provides a safe and sec
  environment for the education of girl students. It resulted in a gradual increase
  the number of girls.
- The college making continuous efforts to provide better infrastructural, learning
  resources, and different teaching aids to attain the highest quality of education
  the aspirant youth.
- The college conducts coaching guidance for competitive exams, career counseling
  programs, and extra-curricular activities enabled them to face modern world
  challenges.
- These students are made responsible citizens so as to enable them to play a vital
  in the progress and development of society, nation.
- The college continuously promotes the empowerment of girls by conducting empowerm
  activities. It also conducts a number of extension programs that imbibe the spiri
  nationalism and commitment towards the community.
- To underline the issues of climate change in a global context, the college conduc
  awareness programs, tree plantation, etc.
- Moral Character is the symbol of the ideal citizen. The college strives to build
  character by infusing philosophy with them. Like of the great Mahatma Gandhi,
  Rashtrasant Tukadoji Maharaj, Dr. Babasaheb Ambedkar, and other reformers by
  conducting activities through respective committees.
- The college is taking efforts to grow Neem trees on campus, which is eco-friendly
  practice.
- The college gives admission to all students on minimum fees, without any donation
  capitation fees. As and when required teachers pay the fees of students belonging
  weaker economic sections and deprived classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participati
management.

The college makes all possible efforts to make the administration decentralized and
participative. Apart from the Principal and the Governing Body, teachers, non-teachin
staff, students, and alumni are collectively involved in the decision-making process
our institution.

The Governing Body:

The management Body of the institution carried out policy decisions. Members of the
Governing body are elected from the life members of the parent trust Amar Shikshan
Prasarak Sanstha.

College Development Council:

According to the Maharashtra Public Universities Act 2016, the College Development Co
(CDC) has been established to carry the regular functioning of colleges. Members are
selected from the teaching and non-teaching staff of the college for five years.

The Principal:

The Principal is the executive head of the institution. He is authorized to make deci
regarding financial concerns, appointments, admissions, etc. in accordance with the p
matters decided by the Governing Body and the CDC.

The IQAC:

The IQAC is headed by the Principal. The coordinator of IQAC is Dr. L. S. Hurne, assi
by all faculty members for regular activities. Members from teaching and non-teaching

staff are working there in IQAC.

Various Committees are formed for carrying out various curricular Co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has decided to develop infrastructural and academic facilities on campus. According to the strategic plan of development, the following activities are undertak

1. Development and Augmentation of Academic Infrastructure.

  1. To construct new washrooms for students and Handicapped persons.
  2. To renovate the drinking water outlet for students.
  3. To increase the parking capacity for parking lots.

2. Green Initiatives.

  1. To complete green audit of campus.
  2. To create rain water soak pits.

3. Development of ICT Infrastructure

  1. To purchase new SOUL software for Library to replace old LIB-MAN software.
  2. To install LCD projectors in classrooms.
  3. To provide a Wi-Fi facility on the campus.

4. Academic Development

  1. To start research centers in the subjects of Marathi, Economics, and Commerce.
  2. To start PG courses in Commerce and Marathi.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative appointment and service rules, procedures, etc.

Response:

The College is governed by Amar Shikshan Prasarak Sanstha, Mangrulpir and it is affil to Sant Gadge Baba Amravati University, Amravati. It works as per the guidelines issu Parent University as well as The Maharashtra Public University Act, 2016. The college following administrative setup and functions of various bodies.

1. Governing Body of "Amar Shikshan Prasarak Sanstha Mangrulpir"

The organizational structure consists of the Parent body Amar Shikshan Prasarak Sanst with governing body, governed by the President, Vice-President, Secretary, Treasurer Members. It decides for the development and improvements in college infrastructure. Following are the office bearers in Governing Body:

1. Hon'ble A. A. Rathod   -   President
2. Sau. U. A. Naik   -   Vice-President
3. Dr. A. A. Naik   -   Secretary
4. Ku. S. A. Naike   -   Joint Secretary
5. Shri P. P. Ingole   -   Treasurer
6. Shri P.B. Rathod   -   Member
7. Shri P. N. Rathod   -   Member
8. Shri. K. M. Chavhan   -   Member
9. Shri N. D. Pawar   -   Member
10. Shri S. P. Ingole   -   Member
11. Shri P. N. Jadhao   -   Member

2. College Development Committee.

As per The Maharashtra Public University Act, 2016, college has established College Development Committee. At college level, the College Development Committee is an apex body and works as a link between the Governing Body and the Coll comprising of Office
Bearers of the Governing Body, the Principal, teacher representatives, non-teaching s representatives and IQAC Co-ordinator. Internal Quality Assurance Cell (IQAC) is in function at College level. The Principal is assisted by the Heads of the departments teachers. For official affairs, the clerks and supportive staff are taking efforts.

3. Service Rules and Recruitment:

For the service conditions and rules, the college follows the rules and regulations l down by UGC, New Delhi, the Government of Maharashtra, and Sant Gadge Baba Amravati University. Appointments of teaching and non-teaching staff are done as per the rules regulations laid down by authorities. The candidates are interviewed by the Selection Committee as per the rules. For the recruitment of non-teaching staff, the management follows the rules set by the Government of Maharashtra.

4. Promotion Policies:

Placements to the teachers are given as per the rules and regulations prescribed by U and Sant Gadge Baba Amravati University, Amravati. Non-teaching staff is also promote per the rules.

5. Grievance Redressal Mechanism:

The college has a Grievance Redressal Committee for students. Sexual Harassment Commi Anti-ragging Committee, and Discipline Committee for proper Redressal of the grievanc students and the faculty. The CDC works as a Grievance Redressal Cell for employees a when necessary. The representatives of the teaching and supporting staff are free to issues regarding grievances if any in the meetings. CDC looks after the grievances re to service conditions, long leaves, and other relevant problems.

Recruitment Process:

• Appointments of the teachers are done by the following procedure:

The reservation roaster is checked from Asst. Registrar, Reservation Cell of Sant Gad Baba Amravati University, Amravati.

The institution seeks 'NOC' for appointments of teachers from University and State Government authorities,
i.e., Director, Higher Education. After this, approval for advertisement is obtained the university. And then the Recruitment Advertisement is published in Two newspapers calling applications invited from eligible candidates.

The selection of the candidate is made on the basis of academic record, experience, a performance in the
interviews conducted by the selection committee formed by University.

After the joining of the teacher, a proposal is sent to the University for Approval a the Joint Director of Higher Education for salary approval.

-x-x-x-x-x-x-x-

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View Fi
Screen shots of user interfaces	No File Upl
Any additional information	No File Upl
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View Fi

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college always attempts to make efforts for the welfare of teaching and non-teach staff. Some of them are as below:

1. The facility of rent-free on-campus accommodation in staff quarters for non-teach staff.
2. Salary advances are provided for teaching and non-teaching staff members at the t of new appointments.
3. Teachers are allowed to attend the orientation and refresher courses as and when required.
4. Uniforms are provided to non-teaching staff.
5. Free health check-up camps and blood donation camps are organized.
6. Laptops are provided by the college to faculty members to use in classrooms.
7. Fixation of the salaries of all employees was done at the proper time in the 6th Commission and also in the 7th Pay Commission.
8. Medical bills are reimbursed to all members of the teaching and non-teaching staf per government rules.
9. DCPS, GPF amounts are deducted from salaries of employees at the proper time and credited to their respective DCPS/GPF accounts with Joint Director Office.
10. The college collects insurance premiums from employees and pays to respective insurance companies.
11. Income Tax returns of all employees are online filed by the teacher of Commerce d
12. The Commerce department helps family members of staff to apply online for PAN Car

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards

membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No Fi Uploac
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View F

6.3.3 - Number of professional development /administrative training programs organized by the institution fo teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documer
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No I Uplo
Reports of Academic Staff College or similar centers	No I Uplo
Upload any additional information	No I Uplo
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during th (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term C etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induct Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Upl
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View Fi
Upload any additional information	No File Upl
Details of teachers attending professional development programmes during the year (Data Template)	View Fi

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Work performance appraisal of non-teaching staff, is done by the Principal of the college. On the basis of performance, appraisal promotion is given to the following employees.

i) Shri P. B. Rathod (Sr. Clerk to Head Clerk)

ii) Shri S. N. Pawar (Jr. Clerk to Sr. Clerk)

iii) Shri. K. P. Ingole (Library Attendant to Jr. Clerk)

2. Assessment of the performance of teaching staff is done on the basis of API / PBAS forms submitted by them to IQAC.

3. Result analysis is also done to know the teaching performance of all teachers.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and ext financial audits carried out during the year with the mechanism for settling audit objections within a maximum of words

1. Financial Audit is done on regular basis at the end of every financial year.

2. Accounts are taken audited and approved by an external chartered accountant firm.

3. Audit objections are immediately fulfilled while the audit process.

4. The college administrative and office staff prepares and maintains the financial records viz. Cash Book, Ledger, Receipt and Payment Account, Balance Sheet, Vouchers Daily Fees Collection Register etc.

5. These books are checked and verified by the Principal and the CDC. Then all books accounts are sent to Chartered Accountant for the Audit.

6. Every transaction recorded in books is supported by vouchers. All the collections deposited in the bank. Only authorized persons can operate through the bank. All expenditures recurring and non-recurring are incurred through check.

For efficient use of financial resources required for salary, the budget is prepared the next year and regularly submitted to Joint Director Office, Amravati) The Joint Director Office including the Accounts Officer of Higher Education inspects audited statements and other financial matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Basically, institutional strategies for mobilization and utilization of funds are dec by the College Development Council and Governing Body of the College.

Various purchases are done in consultation with the governing body and the payments f made through cheques.

All expenditures are incurred in accordance with the guidelines of the University Gra Commission, Sant Gadge Baba Amravati University, and Govt. of Maharashtra.

Salary Grants received from Govt. of Maharashtra are utilized optimally and salaries transferred to the bank account of all employees.

Expenditure for the purchase of books incurred as per the recommendations which are g by the Library Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assura strategies and processes

1. **Various departments have organized webinars on concurrent issues during The Covid lockdown.**
2. **The IQAC always motivates the teachers and students for undertaking research activities.**
3. **University has awarded a Ph.D. degree to N. B. Mathapati in Economics Subject.**
4. **Now, Sant Gadge Baba Amravati University has given approval to the research cente Economics, Marathi, and Commerce subjects.**
5. **On the recommendation of the IQAC, the facility of books and thesis is made avail to the teachers and students. College also has subscribed to UGC INFLIBNET servic**
6. **On the recommendation of the IQAC, Dr. L. S. Hurne has submitted his application got approved recognition as Ph.D. A supervisor from Sant Gadge Baba Amravati University, Amravati.**
7. **The college has installed a water purifier system and water cooler for students.**
8. **White marker boards are also fitted in all classrooms.**
9. **CCTV cameras are fitted in all classrooms and campuses for surveillance.**
10. **Construction of the new building has begun.**
11. **LED projectors are fitted in classrooms.**
12. **Continuous purchase of reference books.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learnin outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in va activities

The Institution reviews its teaching-learning process through IQAC as mentioned below

1. Attendance of the students as per roll call is taken regularly in each and every lecture for assuring the proper attendance of the students in classes. The same is displayed on the notice board after every month and semester.

2. Every subject teacher is asked to conduct the class tests, seminars in class and t keep the record.

3. At the commencement of the academic session, the university exam results of every subject are discussed in the staff meeting. The future action plan is also decided to increase the passing ratio.

4. IQAC regularly monitors that, the teachers are carrying out all lectures and maintaining records of taught portion in Academic Diary.

5. IQAC also reviews the book issues and library activities that can help the develop of students.

6. Learning outcomes are assessed by IQAC through the verification of university exam results.

7. Feedback on the curricular activities in specified formats is collected, analyzed reports are prepared for further action.

8. The review is also taken on the use of LCD projectors which are installed in classrooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploa...
Upload any additional information	No File Uploa...
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. International Women's Day has been celebrated on Dt. 08.03.2021. The program was completed by following the Covid-19 guidelines. Dr. S. A. Rathod guided all students gender equality in his speech through online mode.

2. Students have participated in "Prerna Online State Level Leadership Development Sk... during Dt. 11.07.2020 to Dt. 15.07.2020.

3. Savitribai Phule Jayanti Programme was organized on Dt. 03.01.2021. The issues rel... to women's problems and gender issues were expressed by the students in this program.

File Description	Doc...
Annual gender sensitization action plan	
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-

degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste manag
E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college understands its Institutional Social Responsibility towards environment
protection and practices waste management.**

a) Solid Waste Management:

 1. **Waste bins are placed on the campus at various places like classrooms, faculty ro
    administration office, computer lab, library, corridor, washroom, common room, et**
 2. **Old newspapers, old files, old home assignments, etc. are given for recycling to
    external agencies.**
 3. **The NSS unit of the college constantly strives for cleanliness. After every week,
    organizes a cleanliness drive on the campus for the collection of garbage and sol
    waste.**
 4. **Collected solid waste is handed over to the municipal council for further process**
 5. **Compost Pits are also made available on college campus**

b) Liquid Waste Management:

 1. **Since, the college has no chemical science department, liquid waste like chemical
    waste, etc. is not generated.**
 2. **Liquid Waste generated from the washroom is conveyed to the municipal sewage line**

c) e-Waste Management:

 1. **The college uses various types of electronic gadgets like – computers, printers,
    projectors, etc. These products become outdated after a few years due to advancem
    in technology. Institute being aware of e-Waste and its hazards takes initiative
    dispose of e-waste in a proper way.**
 2. **E-waste is sold to scrap merchants for further processing.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Upl**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Upl**

**7.1.4 - Water conservation facilities available in the
Institution: Rain water harvesting Bore well /Open well
recharge Construction of tanks and bunds Waste water
recycling Maintenance of water bodies and distribution
system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the
campus are as follows:**

 1. **Restricted entry of automobiles**
 2. **Use of Bicycles/ Battery powered vehicles**
 3. **Pedestrian Friendly pathways**
 4. **Ban on use of Plastic**
 5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents

Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploa**
Certification by the auditing agency	**View File**
Certificates of the awards received	**No File Uploa**
Any other relevant information	**No File Uploa**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**No File Uploa**
Details of the Software procured for providing the assistance	**No File Uploa**
Any other relevant information	**No File Uploa**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harm towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Tree Plantation has done on the Occasion of birth anniversary of Shri Vasantrao Na 'Krushi Din' on Dt. 01.07.2020.

2. NSS Programme Officer Prof. P. R. Tayade and some of the NSS volunteers worked as 'Police Mitra' to help Police Administration during the second wave of Covid-19.

3. Donations were given to Communal Harmony Organization of Govt. of India.

4. Ek Bharat Shreshtha Bharat and Rashtriya Ekta Din were organized to inculcate feel of national integrity and communal harmony among students. Dt. 31.10.2020.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No Fi Uploa**
Any other relevant information	**No Fi Uploa**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, and responsibilities of citizens

1. 'Fit India & Plogging Run' Activity has been undertaken on Dt. 02.10.2020 on the

occasion of Mahatma Gandhi Jayanti. Students participated in this cleanliness drive i
villages and in Mangrulpir town also.

2. Students have taken an oath towards National Integrity on the occasion of the Birt
Anniversary of Sardar Vallabh Bhai Patel, Dt. 31.10.2020

3. National Youth Day has been celebrated on the Birth Anniversary of Swami Vivekanan
Dt. 12.01.2021.

4. The Constitution's Day has been celebrated on Dt. 26.11.2020. On this occasion,
students read Preamble to Constitution with taking an oath to be the disciple of the
Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Upl
Any other relevant information	No File Upl

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Docur
Code of ethics policy document	View
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No Upl
Any other relevant information	No Upl

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. International Yoga Day has been celebrated by practicing yoga by teachers, student

2. 51st National Service Scheme Day was organized on Dt. 24.09.2020.

3. National Unity Day has been celebrated on the occasion of the birth anniversary of
Sardar Vallabh Bhai Patel, Dt. 31.10.2020.

4. Human Rights Day has been celebrated on 10th December 2020 through online mode in
presence of Police Inspector Shri Dhananjay Jagdale, Mangrulpir.

5. Hutatma Din (Martyrs Day) has been celebrated to pay tribute to Mahatma Gandhi. A
Cleanliness Drive was undertaken on the college campus on the occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uplo
Geo tagged photographs of some of the events	No File Uplo
Any other relevant information	No File Uplo

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in th
Manual.

Our institution is successfully implementing the best practices as discussed below:

Best Practice No. 1

1. Title of the Practice:-

   Free Cool Drinking Water Kiosk

2. Objectives of the Practice:-

 1. **To provide free cool drinking water to passer-by people.**
 2. **To fulfil the water-thirst of thirsty people travelling by cycles & motor cycles.**
 3. **To create awareness among people to Save Water.**
 4. **To create awareness among people for providing drinking water to needy and thirst others.**

Best Practice No. 2

1. Title of the Practice:-

   Cleanliness Drives under Swaccha Bharat Abhiyan

2. Objectives of the Practice:-

 1. **To run a cleanliness drive in Bus Depot, Rural Hospital, and Dr. Babasaheb Ambedk Vatika.**
 2. **To co-operate with the authorities of Bus Depot and Rural Hospital to maintain cleanliness.**
 3. **To create awareness among people to keep cleanliness.**
 4. **To create awareness among students for maintaining clean surroundings.**

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**View File**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 word

 1. **The college attempts to perform the activities according to its mission and visio always concentrates on the educational development of the youths of rural & backw areas. These efforts resulted in securing government and private jobs by the stud of the college.**
 2. **Surroundings of this college are economically socially and educationally backward area. The college is the first institution providing qualitative education for la the last five decades in this area. The college aspires to provide quality educat to the students and strengthen them to face versatile challenges. All the activit carried out by the college, are dedicated to the vision and mission. The vision a mission of the college are consistent with the objectives of the higher education ministry of India.**
 3. **The college conducts coaching guidance for competitive exams, career counseling programs, and extra-curricular activities enabled them to face modern world challenges.**
 4. **The college continuously promotes the empowerment of girls by conducting empower activities. It also conducts a number of extension programs that imbibe the spiri nationalism and commitment towards the community.**
 5. **The college is taking efforts to grow Neem trees on campus, which is eco-friendly practice.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**

Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To Introduce PG Courses in Commerce and Marathi Subject. (i.e. M.Com. and M.A. in Marathi)

2. To appoint new teachers and non-teaching on the vacant posts, as per government approvals.

3. To go through Academic & Administrative Audit of the affiliating university.

4. To construct new classrooms.